**Summary of Minutes of Board of Management 04.12.2023 held in Mother of Divine Grace N.S.**

**In Attendance:-**

**CC, ED, DB, JS, ML, DS, MD**

**Opening prayer**

Apologies – GO’R

**Welcome new Board**

Roles and responsibilities were discussed.

**Election of new Board officers of Board**

Treasurer proposed and seconded. Secretary proposed and seconded and people assigned to various roles

**Correspondence**

* New BOM governance manuals for BOM forwarded to all board members
* Cirucular letters covered off
* Letter of thanks read out
* Letter from Archbishop’s House
* Patron Approval for permanent teaching position
* Various staff applications for consideration
* Buildings

**Treasurers Report**

This was handed out at the meeting. Treasurer talked the Board through the report.

**Principal’s Report**

This was approved.

**Chairperson Report**

This was approved

**Anti-bullying Policy**

No cases reported to the Board.

**Any other business**

Updates made to Critical Incident Policy. Ad hoc items.

Approved.

**Date of next meeting**

Tuesday 13th February, 2024.